

## Caledonia-Mumford Central School Transportation Policies

1. The bus driver has complete charge of students while they are entering, leaving and riding on any bus. Pupils are expected to conduct themselves so that they do not distract the driver. A pupil who is a behavior problem on a bus at any time may be denied transportation.
2. No knives or other sharp or dangerous articles are permitted. Do not carry the following on the school bus: glass jars or materials in glass jars, large toys or articles, live animals.
3. Do not hold arms out of the bus windows.
4. Please help substitute drivers and emergency personnel by having clearly visible house numbers or mailbox numbers.
5. All students must be ready for pickup at least five minutes before the scheduled pick up time.
6. Please call the Transportation Department at 538-3412 or 538-3421 when your child will not be riding the bus on a particular day. Office hours are 6 a.m. to 4 p.m. Please feel free to leave a voice mail.
7. All bus passes must be signed by a building secretary and given to the driver upon boarding the bus.
8. All parents of Pre-K through fifth graders are required to fill out a new Transportation Request Form for the upcoming school year.
9. For students in grades 6 – 12, parents only need to complete a Transportation Request Form for child care purposes.
10. When dropping off elementary students, unless a driver has visible confirmation that someone is home, students will be returned to the school.

Transportation Request Forms will be due by April 1 in order to establish bus routes before the start of each school year. Additional copies of the request forms are available at the district website: [www.cal-mum.org](http://www.cal-mum.org).

Student safety and welfare is our primary consideration in the implementation of transportation policies and procedures. When establishing school bus routes, we consider safety, economy of operation and compliance with school time schedules. Remember – it is a privilege for students to ride the school bus. Improper conduct on the bus may forfeit this privilege.

Transportation to Non-Public Schools State Education Law sets April 1 as the deadline for written application from parents who wish their children to be transported to non –public schools outside of the Cal-Mum Central School District. New applications are required each year. State law also states that public schools must transport pupils to non-public schools no farther than 15 miles from the student’s home. Written request for this transportation should include each child’s name, address, phone number, grade level and school name and address. Families who move into the district after the April 1 deadline may file requests within 30 days of their move into the district. Requests may be filed with and questions directed to the Superintendent.